

West Central Vermont CEDS – Strategy Committee

Friday, November 18, 2022– 10:00 AM to 12:00 PM

Present:

Taylor Newton, CCRPC
Darren Shibley, CCRPC
Adam Lougee, ACRPC
Hannah Andrew, ACRPC
Fred Kenney, ACEDC
Dana Hanley, ACEDC
Devon Neary, RRPC
Tyler Richardson, CEDRR
Christian Meyer, CVRPC
John Ignatowski, CVRPC
Jamie Stewart, CVEDC
Melissa Bounty, CVEDC

Taylor kicked off the meeting by welcoming everyone at about 10:00 a.m.

1. Changes/adjustment to agenda:

Taylor asked for any changes to the agenda. Hearing none proposed, he continued.

2. Minutes – October 5, 2022:

Taylor requested a motion to adopt the previous meeting minutes. **Jamie Stewart moved acceptance of the previous meeting minutes. Fred Kenney seconded the motion, which passed by voice vote.**

3. **Revised Schedule to Adopt the CEDS** : Taylor distributed and reviewed the revised schedule below. All approved of the proposed changes.

CEDS Adoption Schedule

Date Deliverable or Event

1-Nov-22	CEDS - Second Draft Released
18-Nov-22	CEDS Strategy Committee Meeting
9-Dec-22	Deadline - General Public Comments on Second Draft via Konveio and info@westcentralvt.org
16-Dec-22	CEDS Strategy Committee Meeting - Review Public Comments
13-Jan-23	Deadline - Regional Comments on CEDS Second Draft Due to CCRPC
20-Jan-23	CEDS Strategy Committee Meeting - Review Regional Comments on CEDS
3-Feb-23	CCRPC completes FINAL CEDS
17-Feb-23	CEDS Strategy Committee Meeting - Strategy Committee Approves Final CEDS and send the document to individual boards for adoption
18-Feb-23 to 01 April-23	Each Strategy Committee Member Board Adopts CEDS via resolution
15-Apr-23	CCRPC submits FINAL CEDS and resolutions to EDA
Jun-23	EDA Approves CEDS

4. **Subgrant agreements for Extension.** Taylor will send out grant amendments immediately after the Thanksgiving Holiday.

5. **Task #3 Engagement.** No one had received a lot of new comments on the CEDS. Central Vermont reported that it was working through the document and did not expect any difficulties.

6. **Task #4 - Develop a CEDS and Evaluation Framework:** Taylor asked Hannah to update the group regarding her progress on creating a dashboard. Hannah noted she had not made as much progress as she had hoped because of a software change at Google. **She intends to have something to present at the Sub-committee meeting on December 9th and then will present the draft approved by the sub-committee at our next meeting on December 16th.**

7. **Task #5 – Economic Trends and Statewide CEDS Coronavirus Appendix (ACCD)**

- a. Website. Taylor noted that the ACCD website did not function as Ken had represented it would. Taylor will reach out to ACCD to ask for it to be improved.
- b. Ken’s retirement. Taylor noted that Ken has retired and has not been replaced at ACCD.

8. **Task #1 – CEDS and Partnership Planning**

- a. Draft EDD documents. Taylor asked Adam about his preparation of EDD documents. **Adam noted that he would also present drafts of those documents in December.**

9. **Upcoming Meetings**

- Friday, December 16 at 10 AM
- Friday, January 20 at 10 AM
- Friday, February 17 at 10 AM

10. **Adjournment - Jamie Stewart moved to adjourn, Devon Neary seconded the motion. By unanimous consent, Taylor adjourned the meeting at 10:19.**

Respectfully submitted,

Adam Lougee