

West Central Vermont CEDS – Strategy Committee

Friday, February 18 – 10 AM to 12 PM

Please join the meeting by clicking:

<https://us02web.zoom.us/j/82062316313>

For those who would prefer to join by phone or those without a microphone on your computer, please dial in using your phone. (For supported devices, tap a one-touch number below to join instantly.) Meeting ID: 820 6231 6313

One tap mobile: +16468769923,,82062316313#

Present:

Taylor Newton, CCRPC
Regina Mahony, CCRPC
Sam Andersen, GBIC
Whitney Coombs, GBIC
Adam Lougee, ACRPC
John Van Hoesen, ACRPC
Dana Hanley, ACEDC
Fred Kenney, ACEDC
Tyler Richardson, CEDRR
Ed Bove, RRPC
Sarah Pelkey, RRPC
Jamie Stewart, CVRDC
Melissa Bounty, CVRDC
Bonnie Waninger, CVRPC

Taylor kicked off the meeting by welcoming everyone at about 10:03 a.m.

1. Changes/adjustment to agenda:

Taylor asked for any changes to the agenda. Hearing none proposed, he continued.

2. Minutes – January 21, 2021:

Taylor requested a motion to adopt the previous meeting minutes. Jamie Stewart **moved acceptance of the previous meeting minutes. Sam Andersen seconded the motion, which passed by voice vote.**

3. Timeline: Taylor stated that we are behind schedule. He has only been working part time, but hopes to have a draft CEDS for next month.

4. Task 2: Data Sub-committee:

The sub-committee met with UVM to further identify and clarify the data offerings. They concluded the committee goals were to:

- a. Identify additional data needed;
- b. Identify data that would help to define goals; and
- c. Identify Indicator data to determine goals outcomes.

The sub-committee will meet again in early March. UVM will provide additional data for the region on industry clusters. **Jamie asked that “high tech” (Digital Industry and Manufacturing) needs to be added to the data request.**

West Central Vermont Website: Rutland has created our CEDS website. In the coming months, the Strategy will need to choose indicators and then choose a software/dashboard to display the indicators. **Fred suggested that the sub-committee working with UVM to choose and collect the data should then work on the platform to display the data that it chooses as indicators. All agreed.**

3. Task #3 - Engagement

- a. Focus Groups: **RDCs continue to reach out to college and high school students. All continue with their own engagement responsibilities.**
- b. \$20,000 Consultant funds - RFP for consultant. Due soon. Regina has organized a sub-committee to review submitted proposals. **Regina, Adam, Bonnie, Whitney, Dana and Tyler will meet March 2nd to make a selection.**

4. **Task #4 - Creation of a CEDS:** Taylor has started to structure the CEDS. All of us have a copy of the Strategic Direction Action Plan. **Please provide feedback on the plan to Taylor.**

5. **March 2022 Agenda** - Draft CEDS for review, RDC student Engagement Report, Update from Data Committee, Update on RFQ selection.

6. **Homework** - **Draft CEDS (Taylor), Complete Focus Groups (All), Review draft Strategic Direction Action Plan and provide feedback to CCRPC (All). Think about next round of engagement (All), Create EDD documents (Adam)**

7. **Adjournment** - **Jamie Stewart moved to adjourn, Fred Kenney seconded the motion. By unanimous consent, Taylor adjourned the meeting at 10:48.**

Respectfully submitted,

Adam Lougee