

# West Central Vermont CEDS – Strategy Committee

Friday, May 20 – 10 AM to 12 PM

**Please join the meeting by clicking:**

<https://us02web.zoom.us/j/82062316313>

For those who would prefer to join by phone or those without a microphone on your computer, please dial in using your phone. (For supported devices, tap a one-touch number below to join instantly.) Meeting ID: 820 6231 6313

One tap mobile: +16468769923,,82062316313#

Present:

Taylor Newton, CCRPC  
Sam Andersen, GBIC  
Whitney Coombs, GBIC  
Adam Lougee, ACRPC  
John Van Hoesen, ACRPC  
Dana Hanley, ACEDC  
Fred Kenney, ACEDC  
Tyler Richardson, CEDRR  
Ed Bove, RRPC  
Melissa Bounty, CVRDC  
Bonnie Waninger, CVRPC  
Ken Jones,

Taylor kicked off the meeting by welcoming everyone at about 10:03 a.m.

## 1. Changes/adjustment to agenda:

Taylor asked for any changes to the agenda. Hearing none proposed, he continued.

## 2. Minutes – April 15, 2022:

Taylor requested a motion to adopt the previous meeting minutes. **Sam Andersen moved acceptance of the previous meeting minutes. Adam Lougee seconded the motion, which passed by voice vote.**

## 3. Task #4 - Creation of a CEDS:

Taylor thanked the committee for helping him create a draft version of the CEDS. He has a couple of punch list items. **He hopes to finish those next week and expects to have a full draft CEDS ready for public released after June 17th meeting. Taylor reorganized the CEDS sub-committee to June 2. Taylor will send out a time for that meeting.**

#### 4. Task #3 - Engagement

- a. BIPOC - Underrepresented communities. Taylor noted that we will send out the draft CEDS. We will not have completed our outreach to underrepresented groups. That outreach is going on over the summer and will be done by the end of July. We will include a note in the draft stating that engagement is ongoing and we will include the engagement dates and contact in the draft CEDS for people that want to participate.
- b. Graphics and pictures. **Taylor asked for pictures and noted he is still working on graphics.**
- c. Additional Engagement.
  - i. Review other plans - completed
  - ii. First workshop - SOAR - completed
  - iii. Individual outreach - completed
  - iv. Employer survey - completed
  - v. Release CEDS for public comment - To be completed June 17
- d. Focus Groups. **CVRPC/ACRPC still needs to do some**
  - i. RDCs completed outreach to students, except high school students. Jamie is still reaching out to high school students.
  - ii. **Jamie Stewart met with several community actions groups and has given/will give Taylor his notes.**
- e. Individual Contact lists. Send Draft CEDS to all our individual contact lists (People we contacted last fall).
- f. Video Introduction. Create a short video introducing CEDS and asking for comments on CEDS or to connect with one of us by mid-June.
- g. Board Presentations. **RDCs/RPCs bring the draft CEDS to our boards by the end of September.**
- h. ACCD CEDS Presentation/website. Ken Jones intends to put up his work on a website at ACCD. He intends to link actions to funding sources.

#### 5. Budget and timeline through September 30th.

The RDCs generally have more funding left than the RPCs. EDA has asked that we refrain from amending the budget if possible. We can move up to \$35,000 without an amendment. The Committee noted that we should be able to move the travel money we have not spent. **Taylor and Adam will work to amend ACRPC's and CCRPC's budget to include additional funding and will move it from travel and other organizations.** All agreed. We will continue to have budget discussions as we go forward.

**6. June, 2022 Agenda** - Draft CEDS for review, Adam Draft EDD Documents, Engagement Reports, Update on Google Drive, Consultant Outreach efforts, Overview ACCD Website

**7. Homework** - Draft CEDS (Taylor and sub-committee), Complete Focus Groups (All), Review Strategic Direction Action Plan/CEDS (All) , Create EDD documents (Adam), Budget adjustments (Taylor and Adam) Follow-up with Consultant outreach (Whitney) Complete ACCD website and plan (Ken), Video Introduction of CEDS (Taylor and \_\_\_) Pictures to Taylor and/or website (All) Compile list of partners to send draft CEDS to (All).

**8. Adjournment** - Bonnie moved to adjourn, Whitney seconded the motion. By unanimous consent, Taylor adjourned the meeting at 11:04.

Respectfully submitted,

Adam Lougee